

## RÁITEAS MEASÚNACHTA RIOSCA MAIDIR LE CUMHDACH LEANAÍ I GCOLÁISTE CHIARÁIN, AN CHEATHRÚ RUA

### RISK ASSESSMENT

*De réir alt 11 den acht um Thús Áite do Leanaí 2015 is mar a leanas an Mheasúnacht Riosca Scriofa Choláiste Chiaráin.*

#### Gníomhaíochtaí an Choláiste

- Ranganna Teagasc
  - Taisteal ag ranganna ar maidin agus imeacht abhaile ó ranganna
    - Ag siúl
    - Ar bhus
  - Sos idir ranganna
  - Teagasc Ranga
  - Teagasc Ranganna lasmuigh
  - Usáid Leithris
  - Mineastráil Cead chabhair
  - Mineastráil Coigis
  - Bulaíocht
  - Bainistiú iompar daltaí atá dúshlánach
  - Aodhchainteoirí
- Seisiún Tráthnóna
  - Imeachtaí Spórt
    - Sacar
    - Peil Ghaelach
    - Iomáint
    - Cispheil
    - Rugbaí
    - Rothaíocht
  - Cluichí agus imeachtaí laistigh
  - An Trá
  - Turais
- Seisiún Oíche
  - Céilí
  - Dioscó
  - Tráth na gCeist
  - Drámaíocht
- Lóistín agus Béile
  - Cúram daltaí le riachtanaisí shainiúla

### Tá an riosca díobhála seo a leanas sonraithe ag an gColáiste i leith a cuid gníomhaíochtaí

- Riosca díobhála dochar do pháiste faoi chúram an Choláiste
- Riosca díobhála de bharr bulaíocht
- Riosca díobhála de bharr lóistín agus beathú na páistí
- Riosca díobhála de bharr na mean soisialta
- Riosca díobhála de bharr taisteal agus gluaiseacht na páistí
- Riosca díobhála de bharr tinneas agus ailléirgí
- Riosca díobhála de bharr easpa tuairisciú
- Riosca díobhála de bharr Alcól, Drugaí agus substaintí eile mídhleathach
- Riosca díobhála de bharr peataí an teaghlach áitiúil

### Tá na nósanna imeachta rioscaí díobhála seo a leanas sonraithe ag an gColáiste i leith a cuid gníomhaíochta

- Tá cóip de *Ráiteas an Choláiste maidir le Cumhdach Leanaí* tugtha do gach ball d'fhoireann, foireann nua san áireamh
- Éilítear ar gach duine den fhoireann cláraithe teagaisc cloí leis an *Acht um Thús Áite do Leanaí 2015 agus Treoir Náisiúnta do Chosaint agus Leas Leanaí 2017*
- Tá Beartas Frithbhulaíochta ag an gColáiste
- Tá beartas maoirseachta ar an gclós nó ar an áit súgartha ag an gColáiste chun cinntiú go mbíonn maoirseacht chúil ar pháistí le linn tionóil, imeacht na ndaltaí agus sosanna agus i leith achar sainiúil ar nós leithreas
- Tá polasaithe agus nósanna imeachta soléire ar bun ag an gColáiste i leith siúl le bóthar, turas ag an siopa, turais lae agus turas chuig an trá
- Tá Beartas Sláinte agus Sábháilteachta ag an gColáiste
- Cloíonn an Coláiste le ceanglais reachtaíochta ghrinnfhiosrúchán an Gharda Síochána
- Tá cóid iompraíochta ag an gColáiste d'fhoireann an choláiste (foireann teagaisc agus neamh-theagaisc)
- Tá nósanna imeachta ar bun ag an gColáiste do dháileadh cógais ar dhaltaí
- Éigeantach do lucht fóirne oiliúint chúil an choláiste a chomhlíonadh
- Tá nósanna imeachta ar bun ag an gColáiste do dháileadh na nGarchabhrach agus déantar cinnte go bhfuil duine cáilithe le garchabhair oibre i láthair ar gach cúrsa
- Tá cóid iompraíochta ag an gColáiste do dhaltaí
- Tá beartas fóin phóca ar bun ag an gColáiste i leith úsáide fón póca ag daltaí

- Tá beartas agus nósanna imeachta ar bun ag an gColáiste I leith úsáide cóitseálaithe spóirt
- Tá beartas agus nósanna imeachta soiléire ar bun ag an gColáiste I leith gníomhaíochtaí teagaisc duine le duine
- Tá beartas agus nósanna imeachta soiléire ar bun ag an gColáiste I leith comhairlithe duine le duine

Tá na rioscaí díobhála seo a leanas sonraithe ag an Teaghlach áitiúil (Bean an Tí) I leith a cuid gníomhaíochtaí

- Riosca díobhála dochar do pháiste faoi chúram an Tí
- Riosca díobhála de bharr Bulaíocht
- Riosca díobhála de bharr lóistín agus beathú na páistí
- Riosca díobhála de bharr na meán soisialta
- Riosca díobhála de bharr taisteal agus gluaiseacht na páistí
- Riosca díobhála de bharr tinneas agus ailléirgí
- Riosca díobhála de bharr easpa tuairisciú
- Riosca díobhála de bharr Alcól, Toitíní agus substaintí eile mídhleathach
- Riosca díobhála de bharr peataí an Teaghlach áitiúil

Tá na nósanna imeachta rioscaí díobhála seo a leanas sonraithe ag na Teaghlaigh áitiúla agus Coláiste I leith a gcuid gníomhaíochtaí

- Tá cóip de *Ráiteas an Choláiste maidir le Cumhdach Leanaí* faighte agus léite ón gColáiste acu
- Tá na teaghlaigh cláraithe agus aitheanta ag an Roinn Cultúr, Oidhreacht agus Gaeltachta faoi scáth Scéim na bhFoghlaimeoirí Teanga
- Tá na príomh chúramóirí do na teaghlaigh ag cloí agus tá oiliúint déanta acu faoin *Acht Thús Áite do Leanaí 2015*
- Déantar cinnte go bhfuil ainm agus sonraí teagmhála an Duine Idirchaidrimh Ainmnithe (DIA) sa choláiste curtha I scríbhinn chucu roimh thús gach cúrsa más amhlaidh go bhfuil duine difriúil I gceist
- Déantar cinnte go bhfuil polasaithe agus rialacháin an choláiste maidir leis na Teaghlaigh Ghaeltachta faighte agus léite acu ón gColáiste
- Déantar cinnte go n-imíonn na páistí ar fad ón teach ag an am céanna, déantar seic go bhfuil siad ar fad tagtha ar ais ag an am céanna, ar maidin, sa tráthnóna agus san oíche
- Dáileadh cógais agus cur síos déanta ar tinneas bheith faighte acu I scríbhinn ó na tuismitheoirí agus an teaghlach roimh thús an chúrsa

- Má chaitheann páiste dul abhaile tinn, déantar cinnte roimh ré go bhfuil duine sa teaghlach ( ós cionn 18) agus nach bhfuileadar leo féin sa teach. Cuirtear duine eile in éineacht leis an duine tinn más amhlaidh go bhfuil duine ón teaghlach leo féin
- Iarrta ar na teaghlaigh peataí agus ainmhithe na teaghlaigh a bheith faoi smacht, ceangailte nó istigh
- Cloí le hamanna codlata an Choláiste le doirse na seomraí codlata fágtha oscailte
- Solas fágtha ar sa halla/pasáiste le linn na hoíche
- Cosc ar fhearais teicneolaíochta ar nós Ríomhaire lapa
- Cead úsáid an teileafón póca de réir polasaí an Choláiste
- Ní thugtar paschód do WIFI agus níl cead an WIFI a úsáid
- Airdeallach ar stóráil agus úsáid Alcól, Toitíní agus substaintí mídhleathach eile sa teach
- Déantar cinnte iompar imnioch a chur in iúl don Choláiste láithreach.

## Nós Imeachta

De réir na gceanglais san *Acht um Thús Áite do Leanaí 2015, Tús Áite do Leanaí: Treoir Náisiúnta 2017* agus Treoir Thusla maidir le Ráitis maidir le Cumhdach Leanaí a chur le chéile, tá toilithe ag Coláiste Chiaráin leis an *Raiteas maidir le Cumhdach Leanaí* atá leagtha amach sa cháipéis seo.

I gcás baill ar bith den fhoireann agus na teaghlaigh áitiúla is ábhar d'iniuchadh ar bith ( cibé caoi a thuiriscítear é) I leith aon ghnímh, neamhghnímh nó cúinse I leith linbh atá ag freastal ar an gColáiste, cloíonn an choláiste leis na nósanna imeachta cuí atá leagtha I bpolasaithe an choláiste.

Maidir le roghnú agus earcú ball fóirne agus teaghlaigh áitiúla lena n-oiriunacht chun oibriú agus freastal ar leanaí, cloíonn an Coláiste le riachtanais reachtúla grinnfhiosrúcháin na nAchtanna um an mBiúro Náisiúnta Grinnfhiosrúcháin (Leanaí agus Daoine soghonta) 2012 go 2016.

Maidir le soláthar an eolais agus, áit is gá, an teagaisc agus na hoiliúna do lucht fóirne agus teaghlaigh áitiúla chun a shonrú go bhfuil an diobháil (mar a shainmhínítear í in Acht 2015) tarlaithe rinne an coláiste na nithe seo a leanas:

- Cóip de Ráiteas an Choláiste maidir le Cumhdach Leanaí ar fáil do gach ball den fhoireann agus teaghlaigh áitiúla
- A chinntiú go gcuirfear cóip de Ráiteas an Choláiste maidir le Cumhdach Leanaí ar fáil do gach ball nua don fhoireann

- Lucht fóirne agus teaghlaigh áitiúla a spreagadh chun leas a bhaint as oiliúint chuí (Introduction to Children's First) ríomhfhoghlaim Thusla
- Coimeádann an Choláiste taifid de gach oiliúint a chuirtear ar lucht foirne agus teaghlaigh áitiúla

Maidir le hábhair inní i dtaobh na cosanta leanaí a thuairisciú do Thusla, ní mór do gach ball fóirne agus teaghlaigh áitiúla cloí leis na nósanna imeachta atá leagtha amach ar a n-áirítear, iad siúd a bhaineann le tuairisciú sainordaithe faoin Acht um Thús Áite do Leanáí 2015.

Sa gColáiste seo tá an Duine Idirchaidrimh Ainmnithe (DIA) ceaptha ag an mBainistíocht an Choláiste mar an 'duine cuí' (mar a shainmhínítear sin san Acht um Thús Áite do Leanáí 2015) chun bheith mar an gcéad pointe teagmhála I leith an Ráitis maidir le Cumhdach Leanáí.

Daoine sainordaithe is ea gach múinteoir cláraithe arna fhostú ag an gColáiste.

Agus é ag tabhairt faoine measúnacht riosca seo, tá gach dícheall déanta ag an gColáiste chun a shonrú sa mhéid gur féidir é na rioscaí díobhála atá abhartha don Choláiste agus chun cinntiú go mbíonn nósanna imeachta leordhóthanacha ar bun chun gach riosca atá sonraithe a bhainistiú. Cé nach féidir gach riosca díobhála a thuar agus a bhaint, tá na nósanna imeachta atá liostaithe sa mheasúnacht riosca se oar bun ag an gColáiste chun na rioscaí a bhainistiú agus a mhaolú sa mhéid gur féidir é.

Chuir Bainistíocht Choláiste Chiaráin, An Cheathrú Rua an mheasúnacht riosca seo i gcrích ar 10-5-18. Athbhreithneofar é mar chuid den athbhreithniú bliantúil ar Ráiteas na Scoile maidir le Cumhdach Leanáí.

Sínithe: \_\_\_\_\_ *Sean de Paor* Dáta: *Feabhra 15 2023*

Stiúrthóir

Sínithe: \_\_\_\_\_ *Cóilín Ó Domhnaíll* Dáta: *Feabhra 15 2023*

Stiúrthóir

Under the Children First Act 2015, organisations providing a relevant service, must undertake a risk assessment. This considers the potential for harm to come to children while they are in the organisation's care.

A risk assessment is an exercise where the organisation examines all aspects of its service from a safeguarding perspective, to establish whether there are any practices or features of the service that have the potential to put children at risk.

The Online Safety Addendum to Children First National Guidance includes a specific reference to the need to consider online safety in the context of completing the Child Safeguarding Statement.

The risk assessment process is intended to enable the organisation to:

- Identify potential risks
- Develop policies and procedures to minimise risk by responding in a timely manner to potential risks
- Review whether adequate precautions have been taken to eliminate or reduce these risks

#### College Activities – identification of potential risks

- Classes
  - Travelling to and from classes in the college
    - Walking
    - By bus
  - Break time between classes
  - Teaching (in class)
  - Teaching outdoors weather permitting
  - Use of toilet facilities
  - Administration of First Aid
  - Administration of medicine
  - Bullying
  - Managing challenging behaviour
  - Guest speakers visiting College
- Afternoon Sessions
  - Sport
    - Soccer
    - GAA
    - Basketball
    - Rugby
    - Cycling
  - Indoor activities – zumba/aerobics
  - The Beach
  - Tours
- Evening Sessions

- Céilí
- Disco
- Tráth na gCeist
- Drama/Sketches
- Accommodation and meals
  - Care of students with identified needs

The following risks to students in its care have been identified by the College in relation to its activities:

- Risks associated with bullying
- Risks associated with the provision of accommodation and meals for students
- Risk associated with the use of social media
- Risk associated with the travel and movement of students
- Risk associated with illness and allergies of students in the care of the college
- Risk associated with record keeping
- Risk associated with misuse of alcohol, drugs and other illegal substances by students while in the care of the college
- Risk associated with sporting activities

The following procedures are in place to safeguard against risk:

- The Child Safeguarding Statement is furnished to all staff members. It is displayed in a prominent place and made available to parents and guardians, Tusla and members of the public upon request.
- The College has an Anti-Bullying Policy
- Students are supervised at all times at break time, at assembly, during sporting and cultural activities and on any tours
- The college has clear procedures in place in relation to walking on the road, visiting the local shop, daily tours and trips to the beach. These rules and procedures are explained clearly to students.
- The College has a Health and Safety Policy which is furnished to every staff member and available on request
- Every staff member is garda vetted
- Staff adhere to a College Code of Behaviour
- Students adhere to a College Code of Behaviour

- The College has procedures in place to administer medicine to students as required.
- Staff members are expected to fulfil any training requirements of the College
- Procedures are in place for the administration of First Aid and a qualified first aider is employed on every course
- The College employs a Safety Officer whose sole remit is the care and wellbeing of the children on the course
- The College has procedures in place for the use of mobile phones while in the College and the guest house
- Procedures are in place for the employment of guest speakers and guest coaches in the College
- Procedures are in place for one-on-one teaching or interviews with students
- Procedures are in place for the reporting of any incidents or interviews during the course

The following risks have been identified in relation to accommodation of students in guesthouses during their stay in the College

- Risks associated with bullying
- Risks associated with the provision of accommodation and meals
- Risks associated with social media
- Risks associated with the travel and movement of students to and from guesthouses
- Risks associated with illness and allergy
- Risks associated with lack of record keeping
- Risks associated with misuse of alcohol and other illegal substances

The following procedures are in place to reduce risk of harm in relation to accommodation in guesthouses:

- Every guesthouse/Bean an Tí is furnished with a copy of the College Safeguarding Statement
- Every guesthouse is registered with and approved by An Roinn Cultúr, Oidhreachta agus Gaeltachta
- All of the Bean an Tí have completed the Children First E-Learning Programme
- The names of the Designated Liaison Person and Deputy Designated Liaison Person is communicated to the Bean an Tí at the beginning of every course



- All College policies and procedures have been communicated to the Bean an Tí including the Anti-Bullying Policy
- Students are supervised carefully in the guesthouse – they leave for the College at the same time and return together at the same time throughout the day
- With regard to medication that might be necessary for a student during the course – bean an tí are made aware of the medical form filled out by every student prior to arriving on the course and they may be in contact with parents as necessary – Food allergies are also listed on this form and this information is communicated to the Bean an Tí in advance for the purposes of planning
- If a student must return to the guesthouse because they are ill, they are supervised. They are not alone in the house at any time. Another student may accompany them too if there is only one household member at home at this time
- Household pets are kept separate to students and in the case of a specific allergy the College is informed prior to the arrival of a student on the course and appropriate measures are put in place
- Curfew must be observed – doors are ajar at night
- Lights are left on in hallways during the night
- Students are not allowed to bring tablets or laptops with them on the course
- Mobile phone use is limited as per the College Code of Behaviour
- Students are not provided with the household WIFI
- Households are required to lock alcohol out of sight so that it is not accessible to students
- Any behaviour that is worrying or suspicious is reported to the College authorities immediately

Further procedures:

In accordance with The Children First Act 2015, Children First Guidance and Legislation 2017 and Tusla guidance on the formation of a Child Safeguarding Statement:

- The College will adhere to Tusla procedures around reporting a concern
- The College adheres to the necessity for every staff member and household to be garda vetted
- Every staff member including new staff members and household where children are accommodated is furnished with the College Safeguarding Statement

- All staff and household members where children are accommodated are required to complete the Children First E Learning Programme
- The College keeps records of all such training completed by staff
- The Relevant Person in the College is the Principal Teacher
- Every teacher employed by the College is a mandated person

In undertaking this risk assessment, the College authorities have made every effort to identify all risks to the safety and wellbeing of the children in its care and to put in place procedures to limit this risk. It is impossible to anticipate every risk but the College is committed to ensuring all children enjoy a safe and happy stay in the College.

The College Directors first compiled this risk assessment 10-05-18 and it is reviewed every year.

Sínte: Sean de Paor Dáta: February 15 2023

Stiúrthóir

Sínte: Cóilín Ó Domhnaill Dáta: February 15 2023

Stiúrthóir